

AVALON BOARD OF EDUCATION MINUTES – JANUARY 16, 2013

The Reorganization Meeting of the Avalon Board of Education was held at the Avalon Elementary School, 32nd & Ocean Drive, County of Cape May, State of New Jersey on Wednesday, January 16, 2013.

Ms. Linda Fiori called the meeting to order at 4:32 PM at which time the following statement was read: “In accordance with the New Jersey Open Public Meetings Law, adequate notice of this meeting of the Avalon Board of Education was published in the *Press*. Additionally, the notice was posted at the Avalon Elementary School and Board of Education Office, and also filed with the Borough Clerk.”

CALL TO
ORDER

Ms. Fiori led the group in the pledge to the flag.

The following official election results were provided:

Number of votes counted: 943

For Full Three (3) Year Term:

Dorothy Lynn Schwartz

Votes Received: 563

Write Ins:

Votes Received: 6

ELECTION
RESULTS

The oath of office was administered by Ms. Fiori to Board Member, Dorothy Lynn Schwartz

OATH OF
OFFICE

Members Present: Mr. Deever, Mr. Heenan, Mr. Richardson, Mrs. Schiela, Mrs. Schwartz

Members Absent: Mr. Hoy

Others Present: Ms. Stacey LaRocca-Tracy, Chief School Administrator; Dr. Renee Murtaugh,
Supervisor of Curriculum and Instruction; Ms. Linda Fiori, Business
Administrator/Board Secretary

ROLL CALL

Ms. Fiori opened the floor for nominations for the Office of the President of the Avalon Board of Education.

Moved by Mr. Heenan and seconded by Mr. Deever to nominate Lynn Schwartz to serve as President of the Avalon Board of Education for one year commencing January 16, 2013 and until her successor is elected and shall qualify.
Unanimously approved

NOMINATE
PRESIDENT

Moved by Mr. Heenan and seconded by Mr. Deever that the Board of Education close the nominations for the Office of President.

Unanimously approved

The Board Secretary called for a roll call vote on the election of Mrs. Schwartz as President of the Avalon Board of Education:

Voting for Mrs. Schwartz: Mrs. Schiela, Mr. Deever, Mr. Heenan, Mr. Richardson, Mrs. Schwartz

Abstaining: None

Voting Against: None

Absent: Mr. Hoy

Motion Approved

LYNN
SCHWARTZ
ELECTED PRES.

The Board Secretary declared that Mrs. Schwartz was elected to the Office of the President of the Avalon Board of Education and yielded the chair to her.

Mrs. Schwartz opened the floor for nominations for Vice President.

Moved by Mr. Deever and seconded by Mrs. Schiela to nominate Mr. Heenan to serve as Vice President of the Avalon Board of Education for a term of one year, commencing January 16, 2013 and until his successor is elected and shall qualify.

Unanimously approved

NOMINATE VICE
PRESIDENT

Moved by Mr. Deever and seconded by Mrs. Schiela that the Board of Education close the nominations for the Office of Vice President.

Unanimously approved

AVALON BOARD OF EDUCATION MINUTES – JANUARY 16, 2013

Mrs. Schwartz called for a roll call vote on the election of Mr. Heenan as Vice President of the Board of Education:
Voting for Mr. Heenan: Mrs. Schiela, Mr. Deever, Mr. Heenan, Mr. Richardson, Mrs. Schwartz
Abstaining: None
Voting Against: None
Absent: Mr. Hoy
Motion Approved

MR. HEENAN
ELECTED VP

Mrs. Schwartz declared that Mr. Heenan was elected to the Office of the Vice President of the Avalon Board of Education.

Appointments / Resolutions:

APPOINTMENTS

- A.** Mrs. Schwartz, Board President appointed the following Board members to the following committees:
- | | |
|---|----------------------------------|
| Negotiations: | Mr. Deever and Mr. Heenan |
| Personnel | Mrs. Schwartz and Mr. Richardson |
| Policy | Mrs. Schiela |
| Curriculum | Mrs. Schwartz and Mrs. Schiela |
| Building and Grounds: | Mr. Richardson and Mr. Deever |
| Stone Harbor Board of Education Representative: | Mr. Richardson |

CODE OF
ETHICS

- B. Code of Ethics** - The Board Secretary distributed the Code of Ethics for Board Members. As required by the provisions of NJAC 6:3-1.3, the Board discussed, in open session, The Code of Ethics for School Board Members and reviewed the adopted policies and procedures in order to acquaint and train Board members in the understanding of the Code of Ethics. **(See page)**

Moved by Mr. Heenan and seconded by Mrs. Schiela that the Board of Education approve and adopt the Code of Ethics for School Board Members.
Unanimously approved

NEGOTIATING
COMMITTEE

- C.** Moved by Mr. Richardson and seconded by Mrs. Schiela that the Board of Education approve a resolution to appoint a Joint Negotiating Committee made up of two members from Avalon Board of Education and two members from Stone Harbor Board of Education.
Unanimously approved

NJSBA
DELEGATES

- D.** Moved by Mr. Richardson and seconded by Mrs. Schiela that the Board of Education appoint Mrs. Schwartz as the Delegate and Legislative Delegate to NJSBA and Mr. Deever as the Alternate Delegate to the NJSBA.
Unanimously approved

COUNTY REP

- E.** Moved by Mr. Richardson and seconded by Mrs. Schiela that the Board of Education appoint Mrs. Schwartz as the County Representative/Executive Committee representative.
Unanimously approved

MINUTES

Moved by Mr. Richardson and seconded by Mrs. Schiela that the Board of Education approve the regular meeting minutes and the Executive meeting minutes of December 19, 2012.
Unanimously approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A Budget Summary for January, 2012, a Revenue Summary for January, 2012 and a Transfer Status report for January, 2012 was presented for review. **(See pages)**

Moved by Mrs. Schiela and seconded by Mr. Richardson that the Board of Education approves, upon recommendation of the Chief School Administrator, the following transfers of funds effective November and December, 2012:

AVALON BOARD OF EDUCATION MINUTES – JANUARY 16, 2013

Effective November, 2012

| FROM | AMOUNT | TO | AMOUNT |
|----------------------------|----------------|----------------------------|----------------|
| 11-230-100-610 Supplies | 67.00 | 11-213-100-610 supplies | 67.00 |
| TOTAL | \$67.00 | TOTAL | \$67.00 |

Effective December, 2012

| FROM | AMOUNT | TO | AMOUNT |
|---|-------------------|---|-------------------|
| 11-000-222-600 supplies | 85.00 | 11-000-222-100A Substitutes | 85.00 |
| 11-000-230-890 Misc expenses | 300.00 | 11-000-230-610 supplies | 300.00 |
| 11-000-230-340 Purch tech serv | 448.00 | 11-000-230-610 supplies | 448.00 |
| 11-130-100-101 Salaries | 26.00 | 11-000-240-600 Supplies | 26.00 |
| 11-000-262-420 Cleaning/repair/maint | 5,497.00 | 11-000-262-520 Insurance | 5,497.00 |
| 11-130-100-101 Salaries | 595.00 | 11-130-100-101A Substitutes | 595.00 |
| 30-000-400-450 Construction | 69.00 | 30-000-400-390 Other purch/tech serv | 69.00 |
| TOTAL | \$7,020.00 | TOTAL | \$7,020.00 |

Unanimously approved

BOARD SECRETARY REPORT

Board Secretary's Report for the month of November 2012, pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, the Avalon Board of Education certifies that as of January 16, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line account has been over-expended in violation of **N.J.A.C. 6:23-16.10(a) 1**.

(See pages)

In accordance with **N.J.A.C. 6A:23A-16.10 (c) 2**, it is certified that anticipated revenue has changed for the month ending November, 2012 as follows:

Increase \$ 0

Decrease \$ 0

Linda Fiori
Business Administrator/ Board Secretary

January 16, 2012
Date

Treasurer's Report, in accordance with **18A:17-36** and **18A:17-9** for the month of November, 2012. The Treasurer's Report and the Secretary's Report are in agreement for the month of November, 2012.
(See pages)

Pursuant to **N.J.A.C.6A:23A-16.10 (c) 4**, the Avalon Board of Education certifies that as of January 16, 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously approved

BOARD
SECRETARY
REPORT

TREASURER'S
REPORT

CERTIFICATION

AVALON BOARD OF EDUCATION MINUTES – JANUARY 16, 2013

WARRANTS

WARRANTS

Moved by Mrs. Schiela and seconded by Mr. Heenan, that the Avalon Board of Education approve warrants paid in November, payroll paid in December, warrants paid in January, and that the Board approve the payment of all bills due and owing for January, 2013 and any necessary transfers to ensure that accounts are in balance. Any such bills and transfers will be presented at the February 2013 Board meeting for approval. **(See page)**
Unanimously approved

IKON COPIER
LEASE

Moved by Mrs. Schiela and seconded by Mr. Deever that the Avalon Board of Education approve the lease contract #82709 with IKON for a copier for the main office in the amount of \$472.43 per month for 48 months. This is a replacement of the current lease which is due to expire on 2/24/13.
Unanimously approved

CONTRACT

CHIEF SCHOOL ADMINISTRATORS REPORT: POLICY

POLICY 3327

First reading of the following policy was presented:
Relations with Vendors # 3327

COST OF
ADULT
ENTREE

Moved by Mr. Deever and seconded by Mr. Richardson, upon the recommendation of the Chief School Administrator that the Board approve raising the cost of the adult entrée to \$2.50 (previously \$1.50; presently adult full lunch is \$5.00).
Unanimously approved

PERSONNEL

JOHN
MCCORRISTIN

Moved by Mr. Richardson and seconded by Mr. Heenan, upon the recommendation of the Chief School Administrator that the Board approve the continued employment of John McCorristin to be split with the library 80% and the school 20% until completion of the library project.
Unanimously approved

Moved by Mr. Heenan and seconded by Mrs. Schiela, upon the recommendation of the Chief School Administrator that the Board approve the same permissions as outlined in the Library Resolution to John McCorristin as to decisions concerning change orders to the Library Project. We ask that Mr. McCorristin consult with the CSA/designees before finalizing changes.
Unanimously approved

PROFESSIONAL DEVELOPMENT & TRAVEL

GOOGLE APPS
SUMMIT

Moved by Mr. Heenan and seconded by Mr. Deever, upon recommendation of the Chief School Administrator, to approve Tony Tomasello to attend the Google Apps Summit at Kean University on March 14-15 at a cost of \$199.
Unanimously approved

PRESCRIPTION
DRUG
CONFERENCE

Also, upon recommendation of the Chief School Administrator, to approve Alanna Smallwood to attend Prescription Drug Conference, January 16th at the Wildwood Country Club at a cost of \$5.00.
Unanimously approved

STAFF DEV.

Moved by Mr. Richardson and seconded by Mrs. Schiela, upon recommendation of the Chief School Administrator, to approve the Staff Development listed in Attachment A.
Unanimously approved

BUILDING & GROUNDS

USE OF
FACILITY

Moved by Mr. Heenan and seconded by Mr. Deever, upon recommendation of the Chief School Administrator, to approve the requested use of facility listed on Attachment B.
Unanimously approved

FIELD TRIPS

Moved by Mr. Heenan and seconded by Mr. Deever, upon recommendation of the Chief School Administrator, to approve the requested field trips listed on Attachment C.

BOARD OF EDUCATION BUSINESS

A. Old Business – None

AVALON BOARD OF EDUCATION MINUTES – JANUARY 16, 2013

- B. New Business – None
- C. Committee Reports – None

PUBLIC COMMENT

None

ADJOURNMENT

Moved by Mr. Heenan and seconded by Mr. Deever, that the Board of Education meeting be adjourned (5:12 PM)
Unanimously approved

Linda Fiori
Business Administrator / Board Secretary

01/16/2013
Date